

Interlibrary Loans

The NSLM Library makes Interlibrary Loans (ILLs) to libraries throughout the United States through the OCLC WorldShare platform. All ILLs are sent "room use only," meaning recipients may access the loaned materials may not leave the borrower's library. NSLM reserves the right to decline ILL requests for materials determined to be rare or at risk of damage. Additional charges may be incurred for shipment of oversized materials. All materials are shipped via USPS Library Mail.

For any questions concerning ILLs, contact Erica Libhart, the Mars Librarian at ELibhart@NationalSporting.org or 540-687-6542 ext. 21.

Document Delivery Services

The NSLM Library offers Document Delivery Services (DDS) upon request. Visitors to the Library may use NSLM equipment to make photocopies according to the DDS fee schedule below. Staff assistance with photocopying projects is available, but is charged as Document Delivery instead of Visitor Photocopies.

Document Delivery Service	NSLM Members	Public
Visitor Photocopies (Black & White), first five pages	Free	\$0.10 per page
Visitor Photocopies (Black & White), additional pages	\$0.15 per page	\$0.30 per page
Visitor Photocopies (Color), first five pages	\$1.00	\$2.00
Visitor Photocopies (Color), additional pages	\$0.50 per page	\$1.00 per page
Document Delivery (Standard)	\$7.00 per article	\$14.00 per article
Document Delivery (Rush)	\$18.00 per article	\$36.00 per article
Document Delivery (Electronic)	Free	\$5.00 per article

All Document Delivery fees are charged per article. Any continuous entry within materials in the NSLM Library collections totaling seven pages or fewer will be considered an article. Entries totaling more than seven pages will be considered additional articles in seven-page increments.

Document Delivery (Standard) requests will be processed and shipped via USPS First Class or Media Mail within ten business days of receipt of payment. This service includes delivery of materials to be printed, photocopied, or sent as new digital scans.

Document Delivery (Rush) requests will be processed and shipped via USPS Priority Mail within four business days of receipt of payment. This service includes delivery of materials to be printed, photocopied, or sent as new digital scans.

Document Delivery (Electronic) requests will be processed and sent via e-mail in PDF format within ten business days of receipt of payment. Only materials already held in a digital format by NSLM may be delivered in this fashion.

NSLM reserves the right to decline Document Delivery requests to copy or scan materials determined to be rare, at risk of damage, or for any other reason.

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Photography Services

The NSLM Library offers Photography Services upon request. The fee for this service is \$75.00 per image and includes professional photography and processing of high-resolution images of objects in the NSLM collections. Requests for Photography Services may be declined for condition or availability. Delivery of images for publication is contingent on the completion of a Rights and Reproduction form.

For any questions concerning Document Delivery or Photography Services, contact John Connolly, the George L. Ohrstrom, Jr. Librarian at JConnolly@NationalSporting.org or 540-687-6542 ext. 18.